



United Nations Mission in Sudan
UNMIS
VACANCY ANNOUNCEMENT

VA No. UNMIS-NPO-09-028

VA Issuance Date: 4 November 2009

Deadline for Applications: Open¹

The United Nations Mission in Sudan is seeking qualified candidates for the following post(s):

Title: : Medical Officer	Grade: (NOB) ³	Region (please indicate preference in application): Port Sudan
POST OPEN FOR SUDANESE NATIONALS ONLY		
Women are strongly encouraged to apply ²		

¹ Vacancy will remain open for at least two weeks, or until it is filled. Preference will be given to internal candidates who are at the same grade as the post being advertised, then to internal candidates one grade below the post, and finally to external candidates.

² Equally-qualified female candidates will be given priority for selection (DPKO Under-Secretary General's Policy Statement on Gender Mainstreaming). Candidates wishing to return home are also strongly encouraged to apply.

³ Locally-recruited General Service (GS) staff interested in applying for a National Professional Officer (NPO) post must meet the minimum requirements of the post, including academic qualifications and years of relevant professional experience. Experience in the General Service category does not count as professional experience. If selected, the GS staff member will be required to resign his/her current post before taking up the NPO post. There will be no break in service between the two types of appointments.

Duties and Responsibilities:

Under general supervision of the Chief Medical Officer (CMO) the Regional Medical Officer will head respective Regional Medical Clinic. To this end, he/she will ensure smooth customary work flow of the clinic; supervise clinic staff and delegate duties to the Senior Nurse; Assure readiness for rapid response to emergency medical conditions and casualties. Ensure preparedness of forward dispatch medical teams with necessary Emergency Kits for deployment to casualty site; assure availability of consumables (including blood units) and emergency kit at all times; involves UN designated physicians in the operation concept of the clinic; liaise with UN Aviation Officer and UN Security Coordinator for air evacuation of critical cases to Khartoum or abroad in consultation with the CMO; forms good link with UNAMID for deployment of helicopters for air evacuation from remote places; collaborate with NGOs and other Humanitarian medical units operating in the region. The National Medical Officer will also perform following duties:

- Undertake day-to-day duties, e.g. walk-in clinic, emergencies, pre-placement and periodic medical examinations, immunizations etc.
- Refer staff to outside specialists as necessary
- Follow-up with outside specialists
- Provide health education
- Participate in addressing work environment and occupational health issues.
- Liaise with UN-Military Medical Units in the mission and Government of Sudan Medical Facilities in the Region.
- Follow the United Nations established policies and procedures regarding medical clearances, sick leave and medical evacuations
- Deputize for other senior Medical Officers during absences.

- Manage day to day mission medical support operations by ensuring availability of supplies and proper functioning of the medical equipment
- Ensure appropriate training programmes are implemented in order to maintain and develop the medical capabilities (e.g. health education, HIV/AIDS prevention, first aid and CPR).

Competencies and skills:

Professionalism: Knowledge and hands on experience in Emergency Medicine.

Planning and Organization: Ability to establish priorities and to plan, co-ordinate and monitor own work plan and those under supervision.

Communication & interpersonal skills: Strong interpersonal skills and ability to establish and maintain effective working relations in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity.

Technological Awareness: Solid computer skills and good knowledge of relevant medical databases.

Qualifications: Doctorate in Medicine. Residency in one of the medical specialties, preferably internal medicine

Experience: At least five (5) years of progressive clinical experience in the medical field. Experience in Emergency Medicine is an asset.

Language: Fluency in oral and written English and Arabic.

Other skills: Training in military medical planning and tropical diseases is highly desirable.

Candidates should submit with their applications the following documents:

- 1- Cover Letter (letter of motivation or application letter);
- 2- The United Nations Personal History form (P-11);
- 3- Academic Certificate(s) and/or High School/Secondary Diploma;
- 4- Birth Certificate – if not, a combination of (i) Assessment of Age and National Passport or (ii) Assessment of Age and National ID Card (the Assessment of Age on its own is not acceptable);
- 5- Three (3) letters of reference from former employers or academic instructors.
- 6- Internal candidates must submit two (2) most recent performance evaluations.

By email:

All applicants are strongly encouraged to apply by e-mail and MUST include ONLY the VA No in the subject line of their email.

E.g. UNMIS-NPO-09-028

National Professional Officers: unmis-recruitmentnpo@un.org

By Mail:

Chief Civilian Personnel Officer, United Nations Mission in Sudan (UNMIS)

Ebeid Khatim Street

Khartoum, 11111,

Sudan

By Hand:

UNMIS Headquarters, Khartoum or through the UNMIS Regional Offices in Juba, El Obeid, Malakal, Wau, Rumbek, Kadugli, Ed Damazin, Abyei and Port Sudan

By Fax:

Outside Sudan - 00 249 187 086200

Inside Sudan - 0 187 086200