

United Nations Mission
in the Sudan



UNMIS

بعثة الأمم المتحدة
في السودان

TEMPORARY VACANCY ANNOUNCEMENT (TVA)

TVA No. UNMIS-TVA-2010-P3-MOVCON-049/Recirculation

Post No. 56239

Location: Khartoum

Date Posted: Thursday, 30 September 2010

Deadline: Thursday, 14 October 2010

Movement Control Officer, P-3

The United Nations Mission in Sudan (UNMIS) requires **Movement Control Officer, P-3**, for a period of six (6) months in the above-mentioned area.

RESPONSIBILITIES:

In Field Missions, the Movement Control Section (MOVCON) supports and executes strategic movement (deployment, rotation and repatriation of military contingent and civilian police unit personnel and their equipment); plans, coordinates and executes movement of cargo and passengers within the theatre of operation as well as intermission movement using all modes of transportation such as air, ground and sea. It also coordinates and executes the movement of UN owned equipment on deployment, redeployment and withdrawal. In carrying out this role, the Movement Control Section staff regularly work with representatives from the Troop Contributing Country (TCC) Military/Police Headquarters, Field Mission Administrative and Substantive Staffs, representatives from UN Agencies, International Organizations, different Non Governmental Organizations and representatives from companies contracted by the United Nations. Responsibilities: Within delegated authority, the Movement Control Officer will carry out the following duties (These duties are generic, and may not be performed by all Movement Control Officers): Monitor all activities related to the movement of cargo and personnel in the mission; Provide assistance and technical advice in all aspects of transportation, including goods requiring special handling; Advise Military/Police Contingents on all movement related matters; Plan and coordinate the movement of Military/Police Contingents; Process Special Flight Requests for movement of passengers and cargo that cannot be accommodated on regular scheduled flights; Ensure safe, efficient and economical movement support is provided to meet operational and administrative requirements of the mission; Develop SOPs & make recommendations for risk reductions and quality/ cost improvements; Establish performance standards; improve the overall service quality/operational standards; Develop the long term plans and scheduling of the workload; Develop Movement Contingency Plans (for example mission evacuation plan); Oversee staff in the provision of professional movement control for personnel and freight; Plan, guide supervise and evaluate the personnel of MovCon Unit/Section. Manage the allocation and rotation of appropriate work assignments; Oversee the development of training and career plans; Prepare reports on suitability of use of routes, staging areas, ports, airfields, road and rail transshipment points as and when required; Coordinate with other UN agencies, NGOs, Government Agencies for movement related matters; Perform other duties as required. Work implies frequent interaction with the following: Staff of the work section and Travel and Air Operations staff; Section chiefs; Procurement and Logistics Staff; Financial, administrative and personnel officers within the mission, including the Sectors and Regions; Local Authorities, other UN Agencies and NGOs. Results Expected: A well organized and efficient Movement Control Unit/Section capable of arranging the safe and efficient transportation to and from the field mission of both civilian and military personnel as well as equipment and goods. The planning, coordination and monitoring of multiple passenger and baggage/cargo movement activities simultaneously in an effective and timely manner. The provision of timely and well explained information on aviation safety requirements and related UN rules, regulations and safety procedures, flight schedules and travel bookings to field mission staff.

COMPETENCIES:

Candidates who meet the minimum qualifications will be assessed against the following competencies: **Leadership** - Supervisory, coordination and management skills; empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives. Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work; demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing. **Professionalism** - Good knowledge of all forms of transport. Thorough knowledge of movement control related processing and safety requirements; knowledge of aviation safety and UN rules, regulations and safety procedures; ability to work independently in managing difficult, and time sensitive situations as well as conflicting priorities; proven analytical and evaluative skills. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. **Communication** - Speaks and writes clearly and effectively; listens to others; correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed. **Teamwork** - Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings. **Planning and Organizing** - Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently. **Client Orientation** - seeks to see things from clients' point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients' needs and matches them to appropriate solutions; monitors ongoing development inside and outside the clients' environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

QUALIFICATIONS:

Education Advanced university degree (Master's degree or equivalent) preferably in business administration, economics or transport management. A first level university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of the advance university degree. **Work Experience** At least (five) 5 years of progressively responsible experience in movement control, multi-modal transportation, airline operations, logistics management or a related field. Managerial experience is desirable. Experience in the UN system is desirable. **Languages** Fluency in spoken and written English is required. Knowledge of a second UN language is desirable.

Candidates with relevant experience and qualifications who wish to be considered for this temporary assignment may indicate their interest by email to UNMIS-TVA@un.org by close of business on [Thursday, 14 October 2010](#), citing the above TVA number in the subject line and enclosing their up-to-date Personal History Profile (PHP), available from <http://jobs.un.org>, as well as a copy of their two most recent performance evaluation reports. While this temporary assignment will provide the successful applicant with an ideal opportunity to gain additional work experience, the selection for this position is for a limited period and has no bearing on the future incumbency of the post. Military personnel (TCC) and police personnel (PCC) on secondment cannot apply for this position during their tour of assignment nor can UN Volunteers in UNMIS and UNAMID who are currently serving or have served in the previous 6 months. Due to the volume of applications only those candidates under serious consideration will be acknowledged.